



United Way of  
Waco-McLennan County  
**Local Giving. Local Impact.**

# 2023-24 Grant Eligibility Information Session

*November 7, 2022*

# Welcome

# About this Session:

- Session scope: United Way Basics & Eligibility 2023-24
- Slides, Recording & FAQs posted on website November 8<sup>th</sup>

## Technical aspects:

- Mute your microphone at start
- Please use the chat for questions
- For remaining Qs: [grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org)

# Today we will cover:

- Key Changes to the 2023-24 Process
- Funding priority areas - “Impact Framework”
- What is United Way?
- Grant Cycle Overview
- Grant Eligibility Requirements 2023-24
- Eligibility Checklist Demo
- Timelines & Next Steps

# Key Change in 2023-24

# Impact Framework 2.0

## OUR IMPACT FRAMEWORK

### EDUCATION

**OVERALL GOAL:** *Children have the knowledge and skills needed to be successful in school and in life.*

#### GOAL 1: Childhood Success

Children enter school ready to learn.

##### Objectives:

- Increase the percentage of children ages 0-5 receiving quality childcare
- Increase the percentage of kindergarten ready students
- Increase the percentage of children achieving social-emotional developmental milestones

#### GOAL 2: Youth Success

Youth are prepared to be successful for school, career, and life, and remain engaged throughout the academic continuum.

##### Objectives:

- Increase the percentage of students succeeding academically through cognitive development programming
- Increase percentage of students succeeding socially and emotionally through non-cognitive development programming

#### GOAL 3: Family Engagement

Families are engaged in their child's academic success and meaningfully connected to their child's school campus.

##### Objectives:

- Increase the number of families receiving parent education to ensure the academic success of their child
- Increase the number of families that are meaningfully connected to their child's school and its resources on an ongoing basis

### FINANCIAL STABILITY

**OVERALL GOAL:** *Individuals and families are able to improve their financial stability and economic status.*

#### GOAL 1: Financial Resiliency

Individuals have the knowledge, skills, and supports needed to increase their financial stability, effectively manage their money, and advance their economic mobility.

##### Objectives:

- Increase the number of individuals accessing and using low-to-no cost resources to conduct financial transactions
- Increase the number of individuals receiving financial education

#### GOAL 2: Job Development

Individuals have the education and skills to obtain and retain good jobs with the potential for advancement

##### Objectives:

- Increase the number of individuals receiving job skills training
- Increase the number of individuals receiving workforce development services



### HEALTH

**OVERALL GOAL:** *Individuals and families are able to improve their health and live healthy lives.*

#### GOAL 1: Healthy Beginnings

All babies are born healthy.

##### Objectives:

- Increase the percentage of women receiving health services and education
- Increase the percentage of women receiving quality prenatal care
- Decrease the rate of teen pregnancy

#### GOAL 2: Healthy Living

Individuals have the knowledge, skills, and supports to make decisions that increase their overall health and wellness.

##### Objectives:

- Increase the percentage of individuals able to access and consume healthy foods
- Increase the percentage of individuals participating in physical activity opportunities in community settings
- Increase health services and education reaching underserved communities
- Increase mental health services and education reaching underserved communities

### SAFETY NET SERVICES

**OVERALL GOAL:** *Individuals and families are able to meet their essential needs in order to move out of crisis.*

#### GOAL 1: Safety Net Services

Individuals have the services and resources needed to meet their basic needs in crisis situations.

##### Objectives:

- Support essential services and emergency interventions needed for:
- Food, clothing, and housing assistance
  - Medical assistance
  - Trauma care and prevention
  - Legal services

# OUR IMPACT FRAMEWORK

## CHILDREN

**OVERALL GOAL:** Ensure access to high-quality childcare and educational opportunities.

### Goal 1: Childhood Success

#### Quality Early Learning Environments

Ensure children ages 0-5 are receiving quality childcare

Promote the inclusion of multi-lingual communication in childcare centers and schools to encourage language achievement in young children

Provide non-traditional childcare options

#### Kindergarten Readiness

Ensure children enter school kindergarten-ready

### Goal 2: Youth Success

#### Education & Extracurricular Activities

Ensure equitable access to educational and extracurricular opportunities for kids across all communities



## FAMILIES

**OVERALL GOAL:** Meet the basic needs of children and families.

### Goal 1: Healthcare

#### Equity in Healthcare

Address disparate treatment of people of color and women in healthcare systems

Increase awareness and availability of healthcare services and education reaching underserved communities regardless of their health insurance or citizenship status

#### Equity in Mental Healthcare

Expand availability of local mental health services and education reaching underserved communities

### Goal 2: Women's Health

#### Women's Health

Expand availability of health services and education reaching women

Ensure women are receiving early prenatal care

### Goal 3: Nutrition & Physical Activity

#### Nutrition

Ensure access to healthy foods throughout community spaces, including schools and childcare centers

#### Physical Activity

Expand opportunities for physical activity across communities in the county

### Goal 4: Workforce Development & Financial Stability

#### Financial Resiliency

Increase the number of individuals receiving financial education and accessing no-cost resources to conduct financial transactions

#### Workforce Development & Education

Provide resources that allow individuals to participate in adult education, job skills training courses, and access job opportunities upon completion

Implement job skills training for high school students

### Goal 5: Family Support & Education

#### Parent/Caregiver Support

Provide supportive classes and groups for caregivers of children

#### School Connection

Increase the number of families that are meaningfully connected to their child's school and its resources on an ongoing basis



## COMMUNITIES

**OVERALL GOAL:** Increase access to community resources.

### Goal 1: Access to Resources

#### Spanish Resources

Provide local resources (staff, programs, information) in Spanish throughout community services

### Goal 2: Safety Net Services

#### Safety Net Services

Support essential services and emergency interventions needed for:

- Food, clothing, and housing assistance
- Medical assistance
- Trauma care and prevention
- Legal services

### Goal 3: Neighborhoods & Community Housing

#### Strong Neighborhoods

Invest in neighborhoods in such a way that preserves culture, does not displace families, and brings amenities that are helpful to existing residents





# The Updated Framework

- Effort to align our grant-making with community-identified priorities in the Child Well-being Movement's Community Action Plan
  - Alignment between UWWMC's strategic goals in Impact and Community Engagement
- How does this affect program Eligibility?
  - Restructured through the lens of Children, Families, Communities, however many of the goals/objectives from the original framework remain, with the addition of some new goals & strategies
  - Alignment still with health, education, financial stability and safety net services programming
  - We're continuing to fund programs that support children *and* their families, not just children (Child Well-being Movement is built on a Whole Child / Cross-Sector approach)

# Impact Framework

## Three Pillars

- Children
- Families
- Communities

# Children:

Ensure access to high-quality childcare and educational opportunities.

# Children

## Goal 1: Childhood Success

- Quality Early Learning Environments
- Kindergarten-readiness

## Goal 2: Youth Success

- Education & Extracurricular Activities

# Families:

Meet the basic needs of children and families.

# Families

## Goal 1: Healthcare

- Equity in Healthcare
- Equity in Mental Healthcare

## Goal 2: Women's Health

- Women's Health

## Goal 3: Nutrition & Physical Activity

- Nutrition
- Physical Activity

## Goal 4: Workforce Development & Financial Stability

- Financial Resiliency
- Workforce Development & Education

## Goal 5: Family Support & Education

- Parent/Caregiver Support
- School Connection

# Communities

Increase access to community resources.

# Communities

## Goal 1: Access to Resources

- Spanish Resources

## Goal 2: Safety Net Services

- Food, Clothing, Housing Assistance
- Medical Assistance
- Trauma Care & Prevention
- Legal Services

## Goal 3: Neighborhoods & Community Housing

- Strong Neighborhoods



# Eligibility Process Timeline



United Way of  
Waco-McLennan County

Steps	Key Dates
Eligibility Checklist Open:	<b>November 7, 2022 (TODAY)</b>
Deadline to request access to Eligibility Checklist:	<b>November 23, 2022 @ 10 AM</b>
Technical Assistance – Eligibility:	November 7–23; 28, 2022
Eligibility Checklist Due Date:	<b>November 28, 2022 @ 5 PM</b>
Invitations to Submit Full Application:	December 12-16, 2022*
Application Period:	Early-Mid January – Early-Mid February 2023*

\*tentative

***Grant Eligibility Page on website will be updated by tomorrow morning***

# What is United Way?

# OUR BOLD PATH FORWARD

## Resource Development

**OVERALL GOAL:** Affect equitable, systemic change by mobilizing and developing resources through a continuous focus on increasing fundraising results to fund programs and initiatives that measurably impact the community's most critical needs.

## Community Engagement

**OVERALL GOAL:** Affect equitable, systemic change by increasing community engagement to inform and support programs and initiatives that measurably impact the community's most critical needs.

## Community Impact

**OVERALL GOAL:** Affect equitable, systemic change through grant-making, education, and advocacy for programs and initiatives that measurably impact the community's most critical needs.

## Governance

**OVERALL GOAL:** Affect equitable, systemic change by leading our work with a Board and Leadership Staff that is mission focused, reflective of our community, and is results driven to measurably impact the community's most critical needs.

## MISSION

United Way of Waco-McLennan County strengthens the community by mobilizing resources to measurably improve lives.

## VISION

United Way of Waco-McLennan County envisions a community where all people have the education, health, and financial stability needed to achieve their full potential.

## COMMUNITY COMMITMENT

To achieve our vision and mission, we commit to:

- Partner with organizations, corporations, and individuals
- Inspire others to give, advocate, and volunteer
- Engage with members of our community from diverse sectors and backgrounds
- Mobilize resources to create measurable community impact
- Promote public awareness and understanding of community challenges and solutions
- Demonstrate accountability and transparency in every aspect of our work

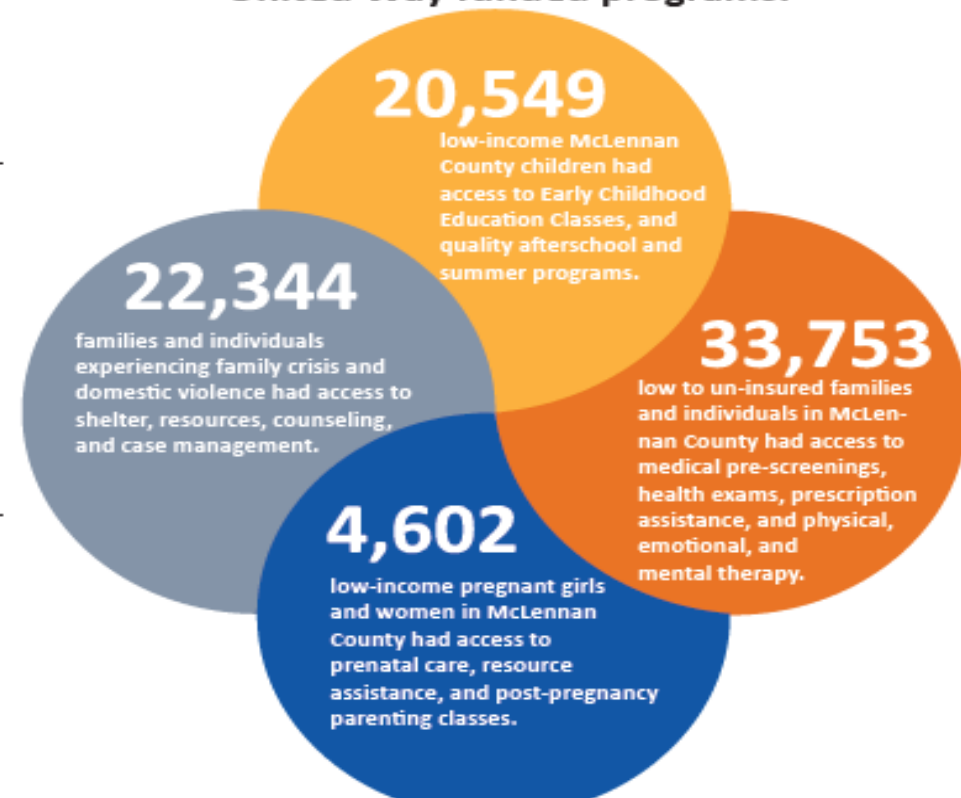
## VALUES

The core values that ground our work are:

- Equity
- Collaboration
- Inclusion
- Accountability
- Impact



Last year, over  
**41,000**  
children, families, and individuals in  
McLennan County were helped by  
United Way funded programs.



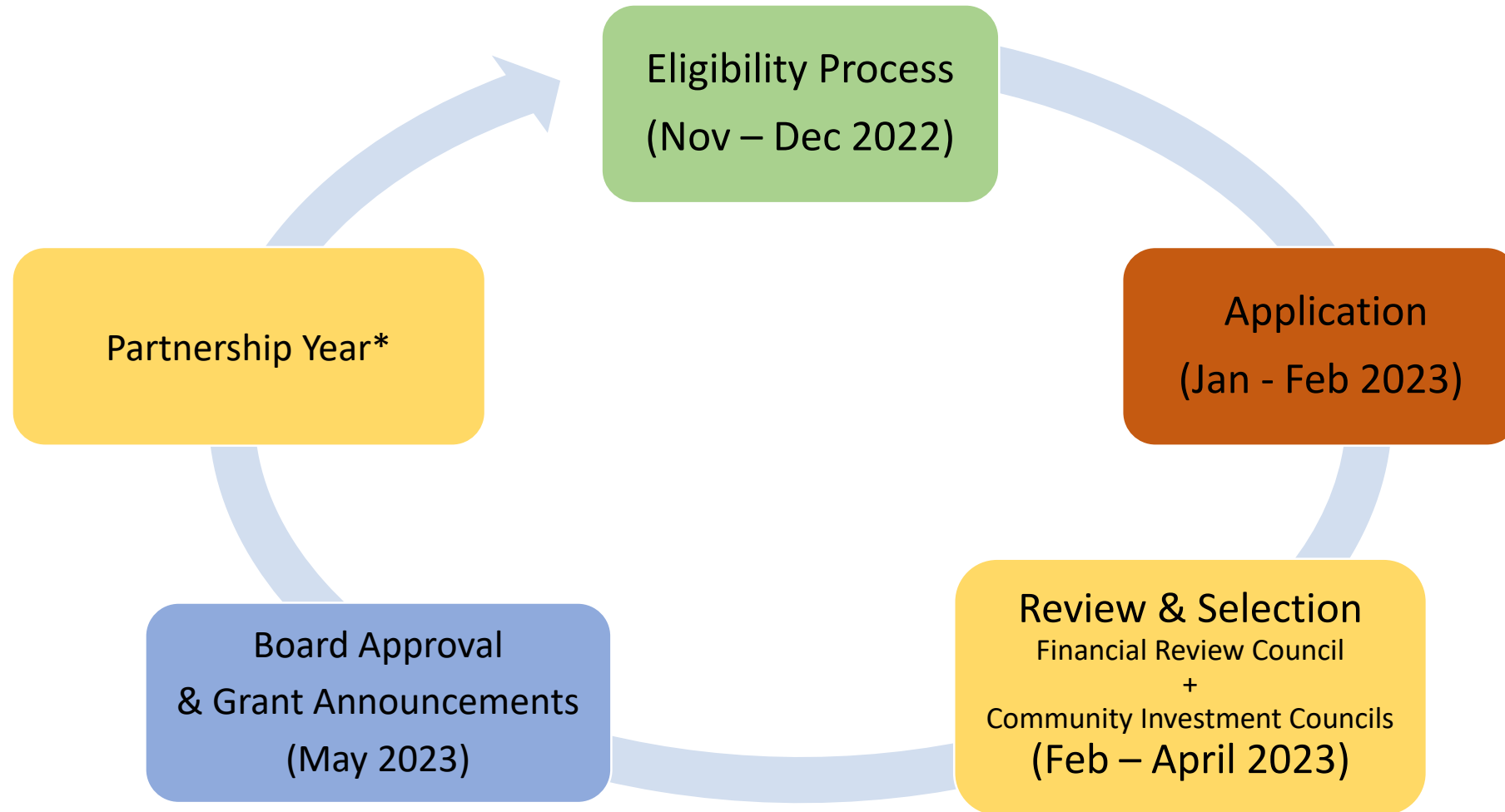
# Investment Strategy

1. Driven by community-identified priority areas (*Equity*)
2. Focus on Impact & Equity (*Accountability*)
3. Diverse, volunteer-led review process (*Inclusion*)
4. United Way partnerships and learning opportunities (*Collaboration*)

Leading to *Impact*...

# Impact Investments (Grants) Overview

# Grant Cycle Overview 2023-24



# Funded Partnership Year Overview



United Way of  
Waco-McLennan County



# Full Grant Eligibility Criteria 2023-24



# Eligibility Checklist

## **1. First Phase in Application Process**

- Checklist Format – Organizational & Program Questions
- Document Uploads

## **2. Basic Eligibility Criteria Areas:**

- Organization
- Program Alignment (United Way Impact Framework)
- Board
- Documentation verification

# Organizational Criteria

## **Basic Eligibility Requirements:**

- 501(c)3 Organization, except:
  - ISDs and ISD Foundations
  - Universities, Colleges and their Foundations
- UW Funding Request = 50% or less of total organizational budget
- McLennan County Service area (by zip codes)

# Program Alignment



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## **Basic Eligibility Requirements:**

- Mission Statement (*Narrative*)
- Program/Activities Description (*Narrative*)
- Pillar/Focus Area Alignment (*Choose: United Way Pillar/Focus Area*)
- Goal/Strategy Alignment (*Choose: Sub-sets by issue area*)
- Acknowledgement of United Way Partnership commitments:
  - Meetings & Capacity-Building Workshops
  - Equity
  - Measureable & Meaningful Results (Data reports)
  - Effective Use of Resources (Budget reports)
  - Continuous Learning

# Board Criteria

## Basic Eligibility Requirements:

- Formal Board Structure
- Board Tenure Limits & Rotation Plan
- Fiscal Responsibility of Board (Budget & Review)
- Annual Review of ED/CEO
- Organizational / Board Bylaws
- Meets 4x/ year + at quorum

# Documentation

## Basic Eligibility Requirements:

- **IRS - 501(c) 3 Letter\* (*New Applicant orgs only*)**
- **Audit or Reviewed Financial Statements (by \$ size of organization)\***
- **IRS 990\***
- Board of Directors List
- Certificate of General Liability Insurance (“Acord” Form)
- Organizational/Board Bylaws
- Policy of Non-Discrimination of Services to Clients (or serving a Traditionally Underserved Target Population)
- Organizational Budget (*Current FY, budget-to-actual*)

\*Required Upload for Eligibility Checklist Package

All other documents subject to United Way request at any time. Must indicate that your org has all of the required documents on file.

# Prior Year Audit / Financial Statements



United Way of  
Waco-McLennan County

Financial Statements (min level)	Annual Revenue
<ul style="list-style-type: none"><li><i>Audit</i></li></ul>	<b>\$1,000,000 +</b>
<ul style="list-style-type: none"><li><i>Independent Financial Review (CPA/Accounting Firm)</i> <i>If not included in CPA/Firm's review, <u>please also attach</u> a Board Statement detailing:</i><ul style="list-style-type: none"><li><i>Internal controls in place at the organization, particularly to monitor cash</i></li><li><i>The process for monitoring financial statements and budget for organization</i></li><li><i>If any CPAs currently serve on the Board</i></li></ul></li></ul>	<b>\$500,000 - \$999,000</b>
<ul style="list-style-type: none"><li><i>Board-Approved Financial Statements</i> <i>(Prior FY Balance Sheet &amp; Income Statement minimum)</i> <i><u>Include Board Narrative / Minutes approving annual financials and detailing:</u></i><ul style="list-style-type: none"><li><i>Internal controls in place at the organization, particularly to monitor cash</i></li><li><i>The process for monitoring financial statements and budget for organization</i></li><li><i>If any CPAs currently serve on the Board</i></li></ul></li></ul>	<b>\$499,999 and below</b>

# Grants – General Parameters

Question	Answer
<b>Total United Way \$ available for all Grants?</b>	<i>(Campaign Contingent – 2022 results)</i>
<b>What is the funding year?</b>	<i>Pending Budget Review</i>
<b>Are grants renewable?</b>	No, but may re-apply in following year; annual competitive process
<b>What is reporting cycle?</b>	Mid and End of Cycle
<b>How many program are submissions allowed?</b>	Up to 2 programs

# Grants – General Parameters

Question	Answer
<b>What is not funded?</b>	<ul style="list-style-type: none"> <li>• Capital Campaigns</li> <li>• Debt Service</li> <li>• Endowments</li> <li>• Fundraising Events</li> <li>• Programs not aligned with Impact Framework</li> <li>• No significant building renovations</li> <li>• No Large Capital Purchases (e.g. vehicles) (maximum 10% of grant award, up to a maximum \$7,500 per organization)</li> <li>• New “seed” program of <u>new</u> organization (no history)</li> <li>• Short-term initiatives &lt; 1 year</li> <li>• Materials or training only</li> </ul>



# Grant Caps – Per Program

Question	Answer
Max request/award \$ ( <u>per Program</u> ):	\$75K Max for all except Safety Net Services (Communities Goal 2) \$50K Max
Min request/award \$ ( <u>per Program</u> ):	\$15K min/ Program (Request)  \$10K min/Program (Award)
Can a portion be used for General Operating?	Yes – up to 25% of grant

# Grant Caps – Per Org (2 Programs)

Question	Answer
Max award \$ <u>per Org</u> (Combined \$ Cap)?	<p>\$150K max Combined Total per Organization (if applying under 2 different pillars)</p> <p>\$100K Safety Net Services (Communities Goal 2)</p>

# Eligibility Checklist Demo

# Grant Portal Demo

- Login
- Tabs – Resources, etc.
- “Packages”
- Uploading a Document
- Completing a Form
- Undo & Navigation buttons
- Print/PDF
- Submit

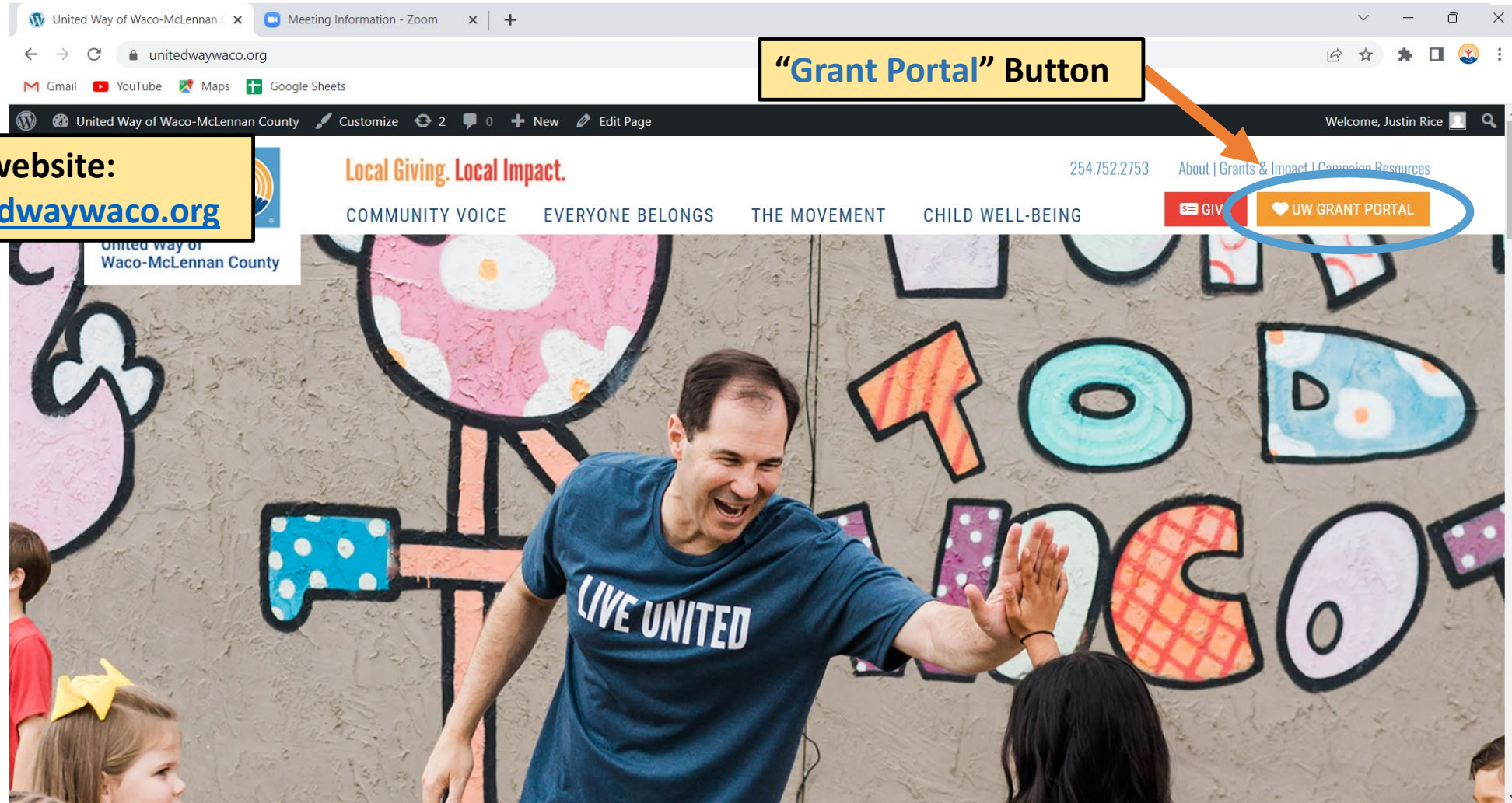
# Grant Portal Overview

- Must email [grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org) to request access to Eligibility Checklist and grant portal login credentials
- To ensure you receive Grant Portal log-in email and & Submission Confirmation Emails, “Whitelist” the following Andar360 IP addresses:

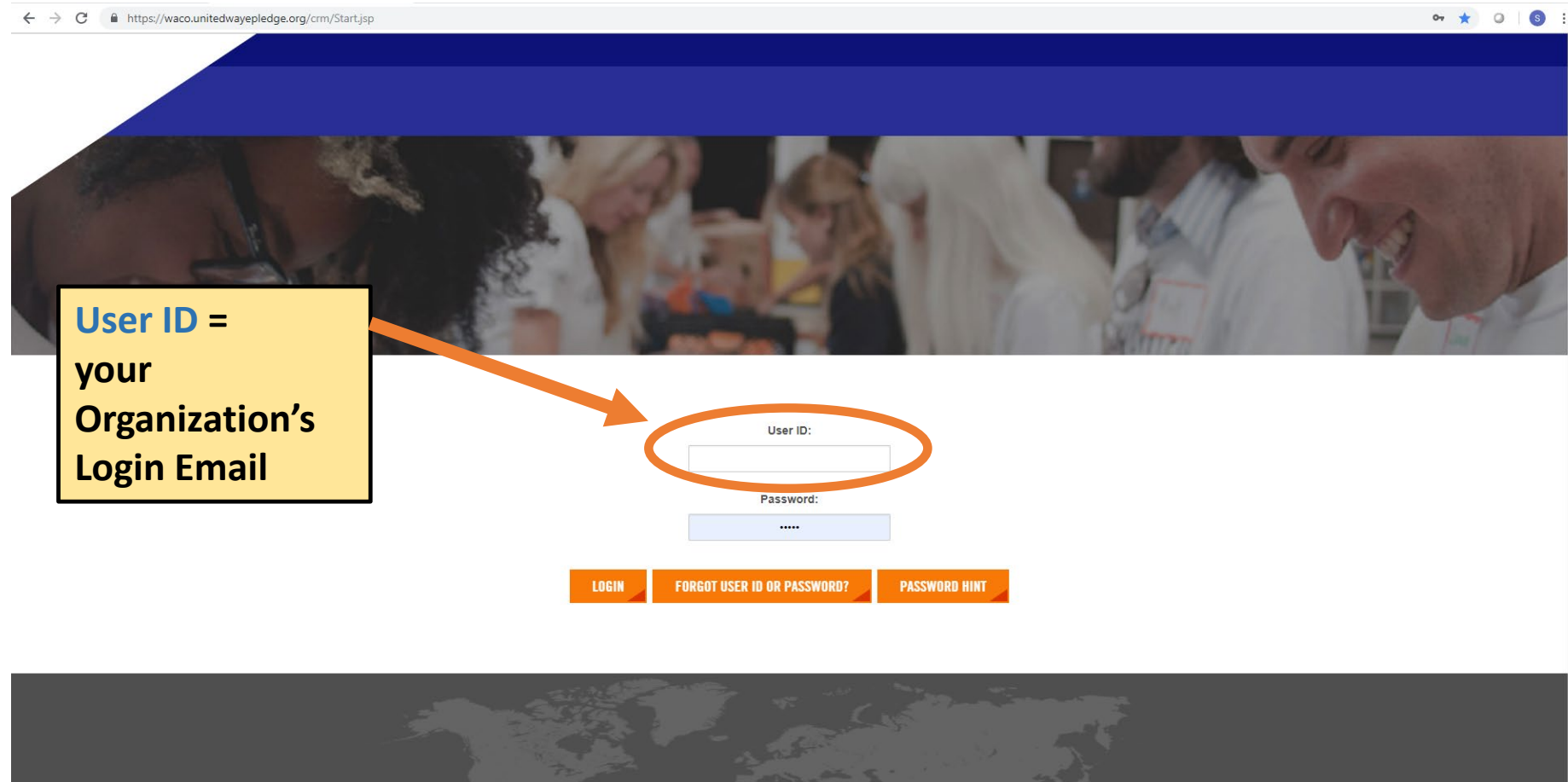
IP Address
76.12.237.68
173.239.113.226
76.12.218.3
76.12.237.151

- Works best with PC (vs. Mac);
- Compatible Document Types for uploads: PDF, Word, Excel, jpeg

# Grant Portal – Entry



# Grant Portal – Login Page



The screenshot shows a web browser window with the URL <https://waco.unitedwaypledge.org/crm/Start.jsp>. The page features a blue header and a background image of people. A yellow callout box on the left contains the text: "User ID = your Organization's Login Email". An orange arrow points from this box to the "User ID:" input field, which is circled in orange. Below the "User ID:" field is the "Password:" field, which is a light blue box with "\*\*\*\*\*" inside. At the bottom of the login section are three orange buttons: "LOGIN", "FORGOT USER ID OR PASSWORD?", and "PASSWORD HINT".

User ID =  
your  
Organization's  
Login Email

User ID:

Password:

LOGIN FORGOT USER ID OR PASSWORD? PASSWORD HINT



# Grant Portal – Menu

Home **Packages** Organization Profile Resources Main Website Logoff

Switch Organizations

## Welcome to Community Building Home Page



United Way  
of Waco-McLennan County

### ABOUT

Our History  
Our Mission  
Our Leadership

**PRIVACY POLICY**

### SOCIAL



### CONTACT US

1516 AUSTIN AVE, SUITE 2  
WACO, TX 76701 | [254.752.2753](tel:254.752.2753)

Powered by Andar360 Fundraising Software from Andar Software (e19.02.01)

### Tabs:







- Home
- **Packages**
- Organization Profile (Main Contact Info)
- Resources
- Main Website (United Way)



# “Packages”

## Packages

“Status”

Due Date	Description	Status	
Dec 01, 2019	Eligibility Package	Outstanding	 
Oct 21, 2019	1st Quarter Report	Completed	 
Apr 19, 2019	Application Package	Completed	 

“Due Date”

Click “Print” Icon, for  
PDF or to Print full  
“Package”

# Package Items List

## Eligibility Package - Package

### Sample Agency - Agency

Items marked  
“Outstanding” or  
“Completed”

		Section	Status
		Eligibility Checklist - Organizational Information	Outstanding
		Eligibility Checklist - Program 1 Information	Outstanding
		Eligibility Checklist - Program 2 Information	Outstanding
		UPLOAD - IRS - 501(c) 3 Letter	Outstanding
		UPLOAD - Audit/Annual Reviewed Financial Statements	Outstanding
		UPLOAD - IRS 990 (Most Recent)	Outstanding

RETURN

# Completing a Form



United Way of  
Waco-McLennan County

## Eligibility Checklist - Organizational Information

Organizations: 1 - Eligibility (Funding Team)  
Sample Agency (118109 - Agency)

### New Applicant Eligibility Checklist - Organizational Information

#### 1. Organization Contact Information

Organization Name:



Enter information

Executive Director/CEO Name:

Address:

City/Town:

# Completing a Form



United Way of  
Waco-McLennan County

4. My organization has a Mission Statement.

☐ Yes



Check box

☐ No

If yes, please provide your organization's Mission Statement here. If no, please explain, as applicable:



Provide  
explanation for  
any No's or boxes  
not checked

# Completing a Form – Save & Submit

Save often!

Save your responses and Submit this section of the Eligibility Package when you are ready. In the next section(s), you will be asked for more information about the program(s) for which you are seeking funding.

SAVE

SUBMIT

RETURN

NEXT

Click “**Submit**” - to  
Mark the section  
“Completed”

Click “**Next**” to go  
to the next section

# Document Uploads

Click “**Add**” - to  
upload a  
Document

## IRS - 501(c) 3 Letter

Sample Agency (118109 - Agency)

### Documents Maintenance

There are currently no documents available for display.

ADD

SUBMIT

RETURN

NEXT

PREVIOUS

Click “**Submit**” -  
to Mark the item  
“Completed”

# Document Uploads – Add & Submit

## UPLOAD: Audit / Financial Statements (by \$ size of Organization)

Sample Agency (118109 - Agency)

### Add Document

Year 2019

Class Organizational Budget-to-Actual (PY)

Type Actual

Document Description

File Name

Choose File No file chosen

Effective

Expiry

ADD

CANCEL

1. Enter  
“Document  
Description”  
(Title)

2. Click  
“Choose File”  
and upload  
from your  
computer

3. DO NOT enter  
“Effective” & “Expiration”  
dates

4. Click “Add”

# PDF/View/Print Copy







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Home Application Organization Profile Resources Main Website Logoff



## Packages

Due Date	Description	Status	
Dec 01, 2019	Eligibility Package	Outstanding	 
Oct 21, 2019	1st Quarter Report	Completed	 
Apr 19, 2019	Application Package	Outstanding	 



Click “**Print**” Icon  
on Package to save  
as a PDF or print a  
copy for your  
records



# “Un-Submit”/Edit

		UPLOAD - Organizational Budget-to-Actual (Prior Year) - (Required)	Outstanding
		UPLOAD - Organizational Budget - Proposed/Current Year (Required)	Outstanding
			Completed
		UPLOAD - Most Recent IRS 990 (Required)	Outstanding

1. Item is  
“Completed”

2. Click “Un-Submit”  
Button















		UPLOAD - Organizational Budget-to-Actual (Prior Year) - (Required)	Outstanding
		UPLOAD - Organizational Budget - Proposed/Current Year (Required)	Outstanding
		UPLOAD - Audit or Annual Reviewed Financial Statements (Most recent/last FY) - (Required)	Outstanding
		UPLOAD - Most Recent IRS 990 (Required)	Outstanding

3. Shows item as  
“Outstanding”  
again

# Check Items for Completed Status

## Onboarding Package - Package

### Sample Agency - Agency

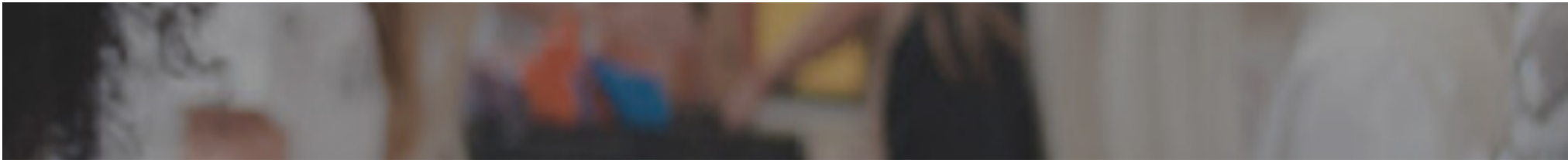
	Section	Status
 	<a href="#">RSVP to Orientation Session</a>	Completed
 	<a href="#">Funded Partner Standards &amp; Guidelines with MOU</a>	Completed
 	<a href="#">EFT Payment Set-up / Verification</a>	Completed
 	<a href="#">"Get Connected" Portal Set-up / Verification</a>	Completed
 	<a href="#">United Way Logo (Download)</a>	Completed
 	<a href="#">Organization Logo (Upload)</a>	Completed

**\*\*\*For Final  
Submission\*\*:**

**All Items in  
Package must be  
marked as  
"Completed"**







RETURN

# Final Submission – Check Full Package



Switch Organizations

## Packages

Due Date	Description	Status	
Oct 21, 2019	1st Quarter Report	Outstanding	 
Aug 12, 2019	Onboarding Package	Completed	 
Apr 19, 2019	Application Package	Completed	 

Verify your full  
Package shows  
“Completed”

# Confirmation Email



United Way of  
Waco-McLennan County

**From:** United Way of Waco-McLennan County <[grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org)>  
**Date:** October 22, 2019 at 1:28:20 PM CDT  
**To:** [youremail@yourorganization.org](mailto:youremail@yourorganization.org)  
**Subject:** CB Package 1st Quarter Report has been completed

**Email comes from:**  
United Way of Waco-  
McLennan County (but  
via "Andar360"  
software server)

**If you do not receive an Email  
confirmation:**

- 1) **Check the IP Address**  
"Whitelist" on the UW website to  
unblock Andar360 emails
- 2) **Contact UW:**  
[grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org)

United Way  
of Waco-McLennan County

**LIVE UNITED**



**GIVE.**

**ADVOCATE.**

**VOLUNTEER.**

Hello **Your Name,**

Your organization's 1st Quarter Report has been successfully completed and submitted.

If you have questions or need further assistance regarding this e-mail, please contact United Way of Waco-McLennan County at (254) 752-2753 or [grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org).


Thank you,

*The Grants and Impact Team*  
United Way of Waco-McLennan County

# Grant Portal - Navigation



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Waco-McLennan County

- Navigation & Buttons:
  - **Previous:** Previous Page/Item in Package
  - **Next:** Next Page/Item in Package
  - **Return:** Goes back to Package List view
  - **Save:** Saves page
  - **Submit:** Submits item; marks as “Completed” status
  - **To Un-Submit / Edit:** Click  sign on list view; changes to “Outstanding;” can now edit the item
  - **To Delete Item:** Click “X” next to a completed items (where applicable)
  - **To View/download PDF of Completed Section:** Click “print” symbol next to section
  - **Final Submit of full Package:** Click “Submit” for each item, marking each “Completed”



# Resources (UW Website) – Nov. 8<sup>th</sup>

- Impact Framework
- Eligibility Criteria
- Timelines: Eligibility & Application
- Slides from this Session
- Glossary of Terms
- Frequently Asked Questions (FAQs)
- Nov 7<sup>th</sup> Webinar Recording

[www.unitedwaywaco.org](http://www.unitedwaywaco.org)

# Requesting Access to Eligibility Checklist

- If you want to enter the Eligibility process, you must email [grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org) to request access to the Eligibility Checklist.
- UW Staff will set up a login for the grant portal & email you instructions
- Deadline to request access to Checklist is **November 23 at 10AM**

# Technical Assistance - Eligibility

**Open: Monday, November 7<sup>th</sup> – Friday, November 23 @ 10 AM; November 28 @ 8 AM-  
5PM**

Hours: M-Th 8am-5pm & F 8am-3pm

- Submit Qs to: [grants@unitedwaywaco.org](mailto:grants@unitedwaywaco.org) or 254-752-2753 ext. 200
- Website Resources: [www.unitedwaywaco.org](http://www.unitedwaywaco.org)



# Eligibility Process Timeline



United Way of  
Waco-McLennan County

Steps	Key Dates
Eligibility Checklist Open:	<b>November 7, 2022 (TODAY)</b>
Deadline to request access to Eligibility Checklist:	<b>November 23, 2022 @ 10 AM</b>
Technical Assistance – Eligibility:	November 7–23; 28, 2022
Eligibility Checklist Due Date:	<b>November 28, 2022 @ 5 PM</b>
Invitations to Submit Full Application:	December 12-16, 2022*
Application Period:	Early-Mid January – Early-Mid February 2023*

\*tentative

***Grant Eligibility Page on website will be updated by tomorrow morning***

Q / A